



ANNEXURE 2: FEES IN RESPECT OF PUBLIC BODIES

The request fee payable by every requester is **R100,00**.

1. FEES

For every photocopy of an A4-size page	R1,50 per page
For every printed copy of an A4-size page	R1,50 Per page
For a copy in a computer-readable form on - (i) Flash drive (to be provided by requester) (ii) Compact disc • If provided by requester • If provided to the requester	R40,00 R40,00 R60,00
For a copy of visual images	Service to be outsourced. To depend on quotation from service provider.
For a transcription of an audio record, for an A4-size page or part thereof	R24,00
For a copy of an audio record on: I. Flash drive (to be provided by requester) II. Compact disc • If provided by requester • If provided to the requester	R40,00 R40,00 R60,00
To search and prepare the record for disclosure, for each hour or part of an hour, excluding the first hour, reasonably required for such search and preparation. To not exceed a total cost of	R100,00 R300,00
Postage, email or any other electronic transfer	Actual expense, if any